



Awarding body

Forest School Training Collaborative

SCQF accredited training

Associate trainer: Aline Hill, 1 Glenfield, Carnock, Fife, KY12 9JW

Terms and conditions

- Confirmation of a place is at the discretion of Aline Hill, and that full payment or a local authority purchase order number is required in order to secure your place.
- Cancellations more than 30 days before the course starts incur an administration fee of £100.
- Cancellations less than 30 days before the course start date only partial course refunds are possible because of costs already incurred by Aline Hill.
- Students are entitled to a refund for all parts of the courses that they are prevented from attending because of government public health measures.
- By attending, students confirm that they know of no medical reasons why they should not participate in any of the activities listed here: use of tools and green woodwork, shelter and team building activities, woodland conservation tasks, fire lighting and cooking.
- For students qualifying at Level 8 only, students undertake to ensure that the necessary insurance cover, PVG checks and Outdoor First Aid cover are in place before running their 8-week practice Forest School programme. Please note that it is your responsibility to find a suitable group of learners and location to carry this practice programme, and at least one other responsible adult to work with; Aline Hill does not provide placements.
- For students qualifying at Level 8 only, students understand that delivery assessments beyond a 30 mile radius of your nearest available assessor (Edinburgh, Dunfermline, Hamilton, Blackford) will incur an additional charge of £0.45 per mile, plus a discretionary charge for travel time above 1.5 hrs round trip or £25/hour.
- For students finishing at levels 6 or 5 only students understand that they must carry out a 3-session block of assisting (if L6) or 1-session observation (if L5) with a qualified Forest School leader. Students understand that it is their responsibility to find a suitable Forest School to carry this out; Aline Hill does not provide placements.
- For Level 8 students, coursework must be completed and through moderation within 15 months of commencing course. No refund is available for those who do not complete within this time. Extensions due to compelling circumstances can be granted up to a maximum of 24 months from date of commencing the course. Students must complete a formal extension request before their 15-month deadline expires.
- For Level 5 and 6 students coursework must be completed and through moderation within 9 months of commencing course. No refund is available for those who do not complete within this time. Extensions due to compelling circumstances can be granted up to a maximum of 12 months from



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date of commencing the course. Students must complete a formal extension request before their 9-month deadline expires.

- Students undertake to comply with the FSTC Student code of conduct as follows:



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Student code of conduct

- Barring unexpected circumstances (including Covid 19), students are expected to attend all the course elements and fully complete the training according to the timetable. Students agree to commit the time to completing the coursework elements of the training, in their own time where necessary.
- FSTC course materials and resources (including video recordings, photographs and handouts) are for the sole use of FSTC students and students are not permitted to share, copy or distribute them in any way.
- Students are expected to behave appropriately during the training. Some behaviours are described below that would constitute inappropriate behaviours:
 - Cheating and Plagiarism (presenting the following as own work: materials that is directly copied from the internet, a learning resource, or other past or present students' work)
 - Continuing poor attendance or punctuality without an acceptable explanation
 - Behaviour which is disruptive or offensive to staff and/or other students, including sexual harassment
 - Behaviour likely to bring the tutor into disrepute
 - Academic neglect, poor attitude and working at a consistently poor standard and / or not completing work on time